



2004

Site Identification Form Introduction

Small Quantity Generators Version

Who needs to complete this form?

The following companies/agencies with an active RCRA Site ID Number at any time during 2004 must complete a Site ID form:

- Dangerous Waste Generators;
- Dangerous Waste Treatment, Storage, Disposal or Recycling Facilities (TSDRs);
- Dangerous Waste Transporters;
- Transfer Facility;
- Dangerous Waste Fuel Burners/Blenders/Marketers; and
- Used Oil Burners/Blenders/Marketers.

Is this the only form I need to fill out?

It depends upon your generator status during 2004.

- Just fill out the Site ID form if you were a Small Quantity Generator (SQG), non-generator (XQG), transporter-only, or transfer facility.
- Also fill out Generation and Management (GM) and Off Site Identification (OI) forms if your status became Medium or Large Quantity Generator during the reporting year.

How do I figure out my Generator Status?

Fill out the attached Order form to have a copy of the full annual reporting guidance, *Dangerous Waste Annual Report 2004 Forms, Instructions, and Guidance* mailed to you.



The *Dangerous Waste Annual Report 2004 Forms, Instructions, and Guidance* is also available on Ecology's Publications website at <http://www.ecy.wa.gov/pubs.shtm>.

How do I get my Site ID Form?

Your Site ID Form is available over the Internet. Your PIN number for TurboWaste.Net was mailed to you and you can file your report electronically. If you want to file a paper Site ID form, call Ecology at (800) 874-2022, (within state) (360) 407-6170 to receive one. Please do not try to create your own version of the Site ID form.

What information does this form collect?

You will need general information about the dangerous wastes that are generated or managed at the site. You will need the names, addresses and phone numbers of site contacts, and the regulatory status of your site (e.g., generator status or TSDR). You will also need general information about how your site managed dangerous waste during the reporting year.

Helpful Hints

1. Know your Generator Status and waste activities.
2. The following documents may be necessary to prepare your forms.
 - Dangerous waste manifests for the reporting year.
 - Records of dangerous waste quantities generated, accumulated, or managed.
 - Logs and/or records for on-site waste management activities.
 - TSDR disposal or treatment certifications
 - Results of laboratory analyses of your wastes (e.g., waste profiles).
 - Contracts or agreements with the off-site facilities that manage your wastes.
 - Copies of any waste permits.
 - Material Safety Data Sheets (MSDSs) for products that became wastes.
 - Documentation of recycling credits issued by your TSDRs.
 - Copies of your most recent Site ID Form or Notification Form (Form 2) may also be useful.